SMU DATA MANAGER RESPONSIBILITIES

Data managers on a cruise have two main tasks: to report the daily deliverables back to shore, and to ensure all data is uploaded onto the OR&R FTP site. They are there to help organize data, transmit it, and support the ship where necessary.

Daily Deliverables

Data managers are expected to create/collect a set of documents for each day of each cruise. These documents are referred to as Daily Deliverables, and are sent to EPADWH@gmail.com:

- Status Report (created by the Chief Scientist)
- Location/Sample Spreadsheets (electronic log books)
- CTD Plots (jpgs)

The Status Report from the Chief Scientists does not have a specific format, but usually contains observations, sampling tests with locations, planned activities, problems/operational issues, VOC/safety updates, interesting photos, and a roster with contact information. (You can ask your data manager to find you examples on the sftp site.)

Data Uploads

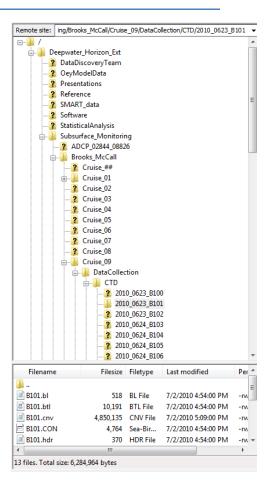To insure that data is distributed, the data manager must upload the raw data to the response SFTP location:

sftp.orr.noaa.gov

Email data.smu@noaa.gov for log in credentials

See figure at right for example of folder structure →

For more information log on to our Wiki:

https://www.st.nmfs.noaa.gov/confluence/display/OOP/Home

For login information and help, email: data.SMU@noaa.gov

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